

Energy Advisor Training Program APPLICATION FORM

PROGRAM ELIGIBILITY

To qualify for the Energy Advisor Training Program (the "Program"), applicants must meet all the following criteria:

- Be at least 18 years old at the time of application;
- Be a Saskatchewan resident;
- Be legally able to work in Canada; and,
- Accept and comply with all terms and conditions of the program (listed on page 5 of this application).

**Space in the program is limited.
Submitting an application does not guarantee your participation in the program.**

Please see saskpower.com/energyadvisor for more details about the program.



SECTION 1 Applicant Information

First Name

Last Name

Additional name / Organization name (if applicable)

Home Address

City/Town

Province
SK

Postal Code

Mailing Address

Same as Home Address (check box)

City/Town

Province
SK

Postal Code

Phone no. (home)

Phone no. (work/mobile)

Alternative Contact Phone no.

Email Address

Current Job Title or Position

How did you hear about the Program?

Radio or TV Social media Friends/family Word of mouth Internet search
Online advertisement SaskPower's website Group/Association newsletter
Other (please specify):

Are you legally able to work in Canada?

Yes No

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The goal of SaskPower's Energy Advisor Training Program is to increase the number of registered energy advisors (EAs) in Saskatchewan, with a focus on under-represented groups and under-served locations, by providing training and mentorship activities that enable potential candidates to become EAs.

The self-identification process is voluntary and confidential. Your response will be used only to meet reporting requirements from this program's funder, Natural Resources Canada. Your answers will be shared anonymously and in aggregate with Natural Resources Canada.

Your response is voluntary, and you may identify in more than one designation group. Do you identify with one or more of the following employment equity groups?

- | | |
|--------------------|---------------------------|
| Women | Visible minorities |
| Indigenous peoples | Persons with disabilities |
| LGBTQ2S+ persons | Newcomers |
| | None of the above |

Do you self-identify as a Canadian Indigenous person? Yes No

If yes: First Nations Inuit Métis Prefer not to say

SECTION 2 Experience

The courses – delivered at no cost to successful candidates – are designed to improve your knowledge of building science principles in preparation to take the NRCan Foundation Level and Energy Advisor (House) exams to become a registered energy advisor. The program will offer these courses in-person and online.

Please answer the questions below regarding whether you can perform the work required of an energy advisor:

I am at ease climbing ladders	Yes	No	Not sure
I am at ease working in basements	Yes	No	Not sure
I am at ease working in crawl spaces or other confined spaces	Yes	No	Not sure
I am capable of lifting 23 kg (50 lbs)	Yes	No	Not sure
I own (or have access to) a vehicle	Yes	No	Not sure
I have previously spoken with a practicing Energy Advisor to get a sense for what they do	Yes	No	Not sure

Please answer the following questions to get a feel of how well-suited you are to be an Energy Advisor:

I enjoy following standard procedures for work	Yes	No	Not sure
I don't mind if my work is checked for quality assurance	Yes	No	Not sure
I am comfortable working alone	Yes	No	Not sure
I am comfortable advising individuals about options on how to improve a process	Yes	No	Not sure

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I've read the NRCan information and I understand what an energy advisor does	Yes	No	Not sure
I am familiar with the EnerGuide Rating System	Yes	No	Not sure
I am passionate about energy efficiency and sustainability	Yes	No	Not sure
I enjoy continuous learning	Yes	No	Not sure
I am interested in a steep learning curve	Yes	No	Not sure
I enjoy work that involves providing client service and communications with individuals both in-person and in writing	Yes	No	Not sure
I enjoy using technology to problem-solve processes that affect people's lives	Yes	No	Not sure
I have basic computer skills	Yes	No	Not sure
I enjoy working with a computer to do detail-oriented tasks	Yes	No	Not sure
I am comfortable working with data inputting software on a daily basis	Yes	No	Not sure
I am self-motivated	Yes	No	Not sure
I enjoy taking initiative at work/school	Yes	No	Not sure
I am comfortable preparing for and writing a professional exam	Yes	No	Not sure

We recommend that participants have achieved a grade of 60 per cent or higher in Grade 12 English and Grade 10 Math (or equivalent courses) to be successful in this training program and pass the NRCan Foundation Level and Energy Advisor (House) exams.

Are you confident in your ability to enter the program with your English and math skills?	Yes	No	I would like to speak with the program manager to learn more and discuss options
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Have you ever worked in house construction, design, building simulation, renovation, or inspection?	Yes	No
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Are you a tradesperson, technician, apprentice or journey person skilled in a building trade or craft in areas like residential construction, HVAC, electrical, carpentry, energy efficient renovations, etc.?	Yes	No
If yes, please identify:		

Please list any other previous or current jobs and the length of time spent in each position:*

Is there anything else you would like to know about the Energy Advisor Training Program? Or questions about if this job is right for you? Please include your questions below:*

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SECTION 3 Applicant Declaration

By signing below, I acknowledge and agree:

I am 18 years of age or older and reside in the residence listed on this application.

Information in this application and otherwise provided to SaskPower, is true and correct.
I will notify SaskPower immediately of any changes.

I have read NRCan's information on "[How to become an NRCan-registered energy advisor.](#)"

I have read NRCan's [Foundation Level Exam Resources](#), meant to complement future training and help prepare me for the NRCan exams.

I consent to SaskPower collecting and using all information (including personal information) contained in this application or acquired by SaskPower from me in relation to the Program (including during and after the training) for the purposes of course registration, processing, administering, and evaluating the Program, developing other SaskPower programs, and improving the SaskPower customer experience.

I consent to SaskPower contacting me electronically or otherwise to inquire on my progress with the training and mentorship experience, any NRCan exams taken during the process in becoming a registered energy advisor and the exams associated results, and any news, surveys and offers relating to SaskPower, the Energy Advisor Training Program and other programs planned or offered by SaskPower in the future.

Signed by Applicant

Applicant name (print)

Date (YYYY/MM/DD)

Email your completed application to:

customer_programs@saskpower.com

Or mail your completed application to:

SaskPower
Energy Advisor Training Program
3SE - 2025 Victoria Avenue
Regina, SK S4P 0S1

SASKPOWER USE ONLY

Application verified and approved
by (SaskPower representative)

YYYY/MM/DD

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TERMS AND CONDITIONS

1. This Application must be accurately completed and signed by the Applicant. The Applicant must also provide, or arrange to have provided, to SaskPower any other information and material(s) that SaskPower may require at any time in its sole discretion.
2. Program availability is limited as determined by SaskPower in its sole discretion. Submitting an application does not guarantee participation in the Program.
3. The Applicant each warrants and represents that they have the express consent and authority to provide to SaskPower the information and material(s) required, including but not limited to any third-party personal information that the Applicant may provide to SaskPower, and that to the best of the Applicant's knowledge, all such information and material(s) provided to SaskPower are current, accurate, and complete.
4. The Applicant must each (unless specifically waived by SaskPower in writing):
 - a. be of a legal age of at least 18 years old as of the time of submission of this Application;
 - b. be a Saskatchewan resident;
 - c. be legally able to work in Canada, and
 - d. comply with all terms and conditions in this Application to SaskPower's satisfaction.
5. Without restricting any other rights or remedies available in contract, law, equity or otherwise that SaskPower may have, SaskPower may disqualify an Applicant immediately, at any time, and for any reason, in SaskPower's sole discretion, by written notice, including, but not limited to, if the Applicant fails to perform or comply with, or breaches, any criteria or requirement of this Application.
6. SaskPower may, without any penalty or obligation, in its sole discretion, at any time, modify any term(s) or condition(s) in this Application or any of its requirement(s) for eligibility or Program criteria, and modify or terminate any of its program(s), including, without limitation, the Energy Advisor Training Program.
7. Any and all decision(s) of SaskPower relating to eligibility of an Applicant, and/or Residence for any program(s) of SaskPower shall be final and binding.
8. By applying for the Program, each Applicant acknowledges, consents and agrees that:
 - a. SaskPower collects and uses the information (including personal information) contained in the application or acquired during participation in the Program (including during and after the training) for the purposes of processing, administering, and evaluating the Program and developing other SaskPower programs;
 - b. SaskPower may share the information (including personal information) contained in the application or acquired during participation in the Program (including during the training) with the training provider of the Applicant if such service provider is not SaskPower;
 - c. SaskPower may contact the Applicant in the future to review the effectiveness of the Program, which may include surveys;
9. Each Applicant irrevocably waives any and all claims against, and irrevocably releases and agrees not to sue SaskPower, its affiliates or any of their respective officers, directors, employees, agents, contractors or representatives for any and all loss, damage, or injury arising from, or in connection with, the Program, including, but not limited to: (i) any application under the Program (including this Program Application) or the acceptance, rejection, or review of any application; (ii) the administration of the Program; (iii) any participation in the Program; (iv) the installation and/or use of Program products and/or improvements; or (v) any other decision, assessment, determination, statement, act or omission whatsoever, whether negligent or not, relating to the Program or its administration.
10. SaskPower reserves the right, in its sole discretion, to accept or reject applications for any reason, whether or not eligibility criteria are met, and limit the number of participants in the Program.