

Small Modular Reactor Development Project

CHARTER FOR ESTEVAN AND ELBOW REGIONAL INDIGENOUS AND STAKEHOLDER COMMITTEES



Note: This document is in draft form and “The Objectives of the Committee” and “Principles” sections will be finalized with the Regional Indigenous and Stakeholder Committees (The Committees) during Workshop #1.



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SaskPower has developed a Regional Evaluation Process (REP) for the Small Modular Reactor (SMR) Development Project. This process will share current information about the project with potentially affected Indigenous groups, organizations and stakeholders. It will also allow SaskPower to gather input on regional identity, siting considerations, potential economic development and future public participation preferences to support its regulatory and siting process.

As part of the REP, SaskPower will establish a Regional Indigenous and Stakeholder Committee (Committee) made up of nominated representatives from each study area (Estevan and Elbow) to support public participation on the SMR Development Project.

REGIONAL INDIGENOUS AND STAKEHOLDER COMMITTEE OVERVIEW

A Regional Indigenous and Stakeholder Committee (Committee) is a body of organizations that will meet on a regular basis to provide information, exchange perspectives, and help inform aspects of the SMR planning process, including the siting decisions and regulatory assessments. On these committees, SaskPower will work directly with nominated representatives from Indigenous groups, regional and stakeholder organizations. Two separate Committees, one for each study area (Estevan and Elbow), will be created.

The Committees will fulfill an important regional and local engagement function but will have no decision-making authority regarding final site selection and will not evaluate whether Saskatchewan should proceed with the development of SMRs. SaskPower is committed to providing feedback on how each Committee's input was understood and considered to define regional and local criteria for SMR site selection and assessment of the regions.

The Regional Indigenous and Stakeholder Committee activities will run parallel with broader public engagement and Indigenous consultation processes in the siting phase. Proximate First Nations and Métis locals will be invited to participate separately in consultations directly with SaskPower to discuss how the proposed SMR siting decision has the potential to adversely impact Treaty and Aboriginal rights. The Committees are meant to strengthen engagement by providing a forum for Indigenous groups, regional and stakeholder organizations to share their perspectives with each other and meet the objectives identified below.



SCOPE

Information in the following areas will be requested from each Committee:

The study area's identity:

- Interests
- Attributes
- Priorities
- Other aspects as identified

What's important to the study area when it comes to siting:

- Environmental considerations
- Water value
- Social and cultural considerations
- Technical considerations
- Other considerations as identified

What's important to the study area for economic considerations:

- Local economic development
- Potential new supply chains
- Job creation
- Indigenous participation
- Research and development
- New education and training initiatives
- Other considerations as identified

Public participation activities:

- Virtual and/or in-person workshops
- Surveys (online and/or phone)
- Community dialogue
- Forums
- Virtual and/or in person open house
- Others as identified

MANDATE

To inform SaskPower's REP, share information and collect Indigenous, regional and stakeholder input and feedback on regional and local criteria for SMR site selection.



OBJECTIVES OF THE REP

- 1) Collect available information, input and feedback to help understand and take into consideration the best interests and potential benefits of the study area.
- 2) Share information through a transparent process, where participants and the public can see how feedback was used.
- 3) Provide an opportunity for proactive engagement to ensure that concerns are raised early in the project.
- 4) Help identify possible adverse impacts, issues and concerns.
- 5) Build trust and meaningful long-term relationships within the project's potential communities.
- 6) Use the information obtained through this process to inform regulatory applications/submissions and the siting decision.
- 7) Providing a forum where the perspectives of Indigenous groups, regional and stakeholders organizations can be shared with one another.

THE OBJECTIVES OF A COMMITTEE

These will be refined with each Committee.

- Provide information, input, feedback and suggestions to SaskPower as provided in the scope section above.
- Provide available information to help SaskPower understand the best interests, potential benefits, and/or issues and concerns of the study area.
- Coordinate and have dialogue with an engaged representative group of the study area.
- Provide comments, issues and concerns that are reflective of the represented organization/community.

PRINCIPLES

These will be developed with each Committee.

This section will outline the process and value driven principles Committee members identify and agree to uphold while participating. For example, the principles could include:

- Allow others to speak fully without interruption.
- Listen to understand.
- Participate without distractions (cells phones, other work on the side).
- Show respect to others (no profanity).



COMMITTEE COMPOSITION

Tables of all member categories are found in Appendix A – once membership is complete.

PROPONENT/CHAIR (1/COMMITTEE): SASKPOWER

SaskPower is the proponent of the project and therefore Proponent/Chair of each Committee.

COMMITTEE REPRESENTATION (30-43 PARTICIPANTS/COMMITTEE): TBD

Each Committee will include representation from potentially impacted Indigenous, regional and stakeholder organizations in or near the two study areas. Invitations will request that interested organizations nominate a representative to the Committee by responding to an Expression of Interest (EOI).

Those stakeholder organizations may also propose additional local or regional organizations they believe would have an interest in participating on the Committees. Those additional organizations will then be invited to submit an EOI. If more EOIs are received from Indigenous or stakeholder organizations than there are spaces in each category, the final membership on the Committees will be determined through a SaskPower scoring process. Potential committee organization members will be contacted through publicly available information.

Organizations were originally identified and evaluated based on:

- Geographic proximity to study area.
- Population/representation/membership of the given Study Area.
- Interest in the REP.
- Knowledge to contribute (see scope section for further details).
- Diverse perspective.
- Their interest in future power supply and SMR engagement activities.

Participants on a Committee will represent a subset and cross-section of knowledgeable stakeholders and organizations with regional interests as identified through preliminary stakeholder mapping.

Participant organizations were organized into the following categories:

- **Indigenous Groups and organizations:** First Nations, Tribal Councils, Métis Locals and Regions, and Indigenous organizations such as the Federation of Sovereign Indigenous Nations and Métis Nation-Saskatchewan.
- **Regional Communities:** rural municipalities, urban municipalities, or organizations
- **Non-government organizations (NGO):** Environmental groups, societies, organizations, charities, and planning committees



- **Industry organizations:** Mining (businesses and associations), Agriculture (societies and associations), Chamber of Commerce and other industry related organizations
- **Research and academic organizations:** Post secondary institutions and research organizations

Each participating organization will nominate one point of contact to send all information, documents and meeting notifications to. This information can be shared for additional feedback through the point of contact and will be made publicly available as well.

TECHNICAL OBSERVERS (10-15):

Observers on a Committee would represent a subset and cross-section of regulatory bodies and/or nuclear organizations that would have a direct or in-direct regulatory review function of SaskPower's SMR Project applications. They could also be in a position to provide subject matter expertise. The number of observer positions was chosen based on manageability of meeting sizes and guidance from previously established committees of a similar nature.

Committee observer members would be invited by SaskPower to participate, for the following reasons:

- The organization is a provincial or federal government body that would provide direct data or inputs to SaskPower's SMR Development Project.
- The organization is a regulatory body that is responsible for reviewing SaskPower's regulatory applications or has a reviewing function to applications.

Each technical observer organization must provide one point of contact to participate and send all information, documents and meeting notifications to.

OPTIONAL COMMITTEE GUESTS:

Due to the subject matter of the SaskPower SMR Development Project, the Committees may request additional information from an organization not currently represented on the Committees to present at a scheduled workshop (see implementation and expectation section).

ALTERNATES AND EVOLVING PARTICIPANTS:

To foster continuity, participants and technical observers may designate an alternate to represent them when they are unable to attend a meeting. SaskPower requests alternates be briefed on previous discussions and materials prior to meeting.

The size of each Committee has been capped for manageability. SaskPower reserves the right to add or remove participants as deemed necessary.



COMMITTEE ROLES AND RESPONSIBILITIES

Proponent/Chair (SaskPower) is responsible for:

- Meeting agendas, attendance, meeting notes, and reporting.
- Content of the work brought to Committee for review and discussion.
- Reviewing and considering members' feedback in developing the REP scoping reports and incorporating it where appropriate.
- Participating in all meetings.
- Focusing on issues associated with the scope of the REP.
- Reporting back on how members' feedback has been considered by SaskPower.
- Posting meeting materials to SaskPower's public website.
- Facilitate participants to share diverse viewpoints.

Note: SaskPower may chair and moderate the meetings or choose to utilize a third-party to fulfill the moderator role. The Chair may delegate any of these roles and responsibilities to another SaskPower employee.

Moderator (SaskPower or a third-party) will:

- Run effective meetings.
- Create a safe atmosphere for discussion.
- Promote mutual understanding.
- Provide all members an opportunity to participate.
- Other duties assigned by SaskPower.

Participating members will:

- Participate in all meetings.
- Focus on issues associated with the REP and provide verbal and written responses to the draft REP scoping reports (at least 2 versions will be reviewed).
- Views expressed through the REP are of the represented organization and not the individual participating.
- Ensure representations and viewpoints are raised in a respectful manner.
- Keep viewpoints attributed to other individuals or organizations in confidence, unless they have been expressed publicly, by the disclosing party.

Technical Observer and Optional Committee Guest members will:

- Participate in all meetings, when appropriate.
- Focus on issues associated with the REP.
- Answer any questions regarding their technical subject matter and potentially provide presentations at the reasonable request of a Committee.
- Ensure representations and viewpoints are raised in a respectful manner.
- Keep viewpoints attributed to other individuals or organizations in confidence, unless they have been expressed publicly, by the disclosing party.



Note: the Chair may, from time-to-time, invite additional Observers to present and/or provide additional subject matter expertise.

IMPLEMENTATION AND EXPECTATIONS

A total of four meetings/workshops will be held in-person with each Committee over a 7-month period.

Description of meetings and approximate timelines for each Committee are:

- **Workshop #1 In-person Location: TBD (Fall 2022):**
 - Agreement to participate, provide a project update, finalize the charter and introduce REP Report: Draft #1.
 - Proponent/Chair: will provide relevant meeting materials to Committee members at least one week **in advance** of the workshop.

- **Workshop #2 In-person-Location: TBD (Winter 2023):**
 - Discuss REP Report: Draft #1 and collect items to be workshopped during Workshop #3.
 - Proponent/Chair: will provide relevant meeting materials to Committee members at least two weeks **in advance** of the workshop.
 - Participant Member: will provide written comments **two weeks after** the workshop.

- **Workshop #3 In-person Location: TBD (Spring 2023):**
 - Provide and review REP Report: Draft #2 and workshop items identified in Workshop #2.
 - Proponent/Chair: will provide relevant meeting materials to Committee members at least two weeks **in advance** of the workshop.
 - Participant Member: will provide written comments **three weeks after** the workshop

- **Workshop #4 in-person Location: TBD (Spring 2023):**
 - Presentation of the REP Report: Final.
 - Proponent/Chair: will provide relevant meeting materials to Committee members at least one week **in advance** of the workshop.

SOCIAL MEDIA AGREEMENT

By participating on a Committee, the Moderator, Participating Members and Technical Observers all agree to not make public postings or comments of the Committees' discussions and dialogue on social media.



MEETING NOTES

Meeting notes taken by the Chair will provide a summary of the Committees' discussions. Meeting notes will be distributed to Committee members following each meeting for review. The Chair will summarize all comments captured and approve the final meeting notes and authorize a copy to be posted on the saskpower.com/nuclear.

DOCUMENTATION AND TRANSPARENCY

All comments, questions and recommendations made during the meeting will be documented by SaskPower and form part of the engagement record (which may identify individuals or organizations) and the final report for the REP process. At key junctures during the process, Committee members may be invited to provide written comments, on behalf of their organization, to SaskPower on specific topics to form part of the engagement record and final reports. Any personal information (e.g. names of individuals) in records and reports from Committee meetings will be handled in accordance with applicable privacy laws including *The Freedom of Information and Protection of Privacy Act* (Saskatchewan).

The following information will be posted to SaskPower's website: saskpower.com/nuclear

- Committee Charter (this document)
- Meeting dates and times for each Committee
- Meeting agendas for each Committee
- Applicable meeting materials and notes for each Committee
- REP Report: Final

This information will be used for planning purposes for the SMR Project as well as part of regulatory and legal applications and processes and may be publicly disclosed as part of those processes. However, publicly posted meeting notes on SaskPower's website will not identify the individuals or organizations who provided the comments and/or feedback. All members on a Committee will be required to sign a consent form before participating in any Committee meetings. Details of the agreement for the consent form are found in the Expression of Interest forms located on saskpower.com/nuclear.

EXPENSES

SaskPower is assuming that members/participants/observers will not incur additional costs outside of normal business travel expenses associated with participating in REP activities. However, if that assumption becomes invalid, SaskPower will consider covering reasonable costs associated with participation in meetings. Food and beverages will be provided at any in-person meeting/workshop hosted by SaskPower.



APPENDIX A

COMMITTEE COMPOSITION TABLES

To be filled in once Committee memberships are complete.