ELECTRICAL SERVICE REQUESTS

COMMERCIAL / OILFIELD / RURAL RESIDENTIAL / FARM / FIRST NATION / STREETLIGHTS

Here's what to expect when requesting a new electrical service or making changes to an existing service.

Timelines are approximate and may vary depending on the size, location and complexity of your project.

1. APPLY

Review the Electrical Service Application Checklist and gather the required information before you apply.

Include a site plan drawn to scale that shows:

- Existing and future buildings
- Driveways and laneways
- Property boundaries
- Other features or hazards that could affect the work

A complete and accurate site plan will help us design your service and prepare your quote.

Commercial projects

For commercial projects, provide either:

- An AutoCAD file created using AutoCAD 2000 or newer
- A complete PDF package showing the electrical and civil facilities for the project

2. VERBAL QUOTE (1 TO 7 DAYS)

We may provide an budgetary verbal quote based on the information in your application.

If you decide to proceed, we'll arrange a field check.

Larger or more complex projects, such as subdivision developments may require more design work before we can provide a quote.

3. FIELD CHECK (7-14 DAYS)

We'll come to check the site and discuss the details of your request. We'll cover:

- routing
- transformer location
- work to do
- other concerns you have

4. DESIGN (30-45 DAYS)

We'll design the electrical service based on the information provided and what we learn during the field check.

During this stage, we may contact you for additional information or to confirm project requirements.

Once the design is complete, we will provide you with a copy of the design along with a formal quote.

5. FORMAL QUOTE (2 DAYS)

You'll receive a quote, design plan and all paperwork you'll need to sign.

Once you receive the written quote, you have 60 days to accept it. Send us your signed documents, any required payment and your site ready information as soon as you can to keep your project on track.

If you ask for changes after reviewing the design, extra costs may apply. Your project will return to step 4, and we'll send you a new quote.

The file will not progress until all required signed documents and payments are received.

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6. LAND AND OTHER APPROVALS (14 TO 30 DAYS OR LONGER)

Before construction begins, we may need approvals from municipalities, landowners, third parties, other utilities or regulatory organizations. The approvals needed will depend on the project. They may include:

- Telephone or cable line coordination: approximately 1 to 2 weeks
- Vegetation removal: approximately 2 to 3 weeks
- Easement or Band Council Resolution approvals: approximately 2 to 3 weeks
- Municipal input: approximately 3 to 4 weeks
- Environmental considerations: approximately 4 to 6 weeks
- Pipeline approvals: approximately 5 to 6 weeks
- Railway crossings: approximately 10 to 12 weeks

When possible, we'll work on multiple approvals at the same time. Construction cannot begin until all required approvals are in place.

7. CONSTRUCTION (30 DAYS OR LONGER)

A construction planner will contact you to confirm that your site is ready.

We'll complete a final field check and, once the site is ready, add the project to the construction schedule.

Construction timing depends on the work required and crew availability. Depending on scheduling, construction may begin four to eight weeks after the site is confirmed ready.

Upon the construction being completed, you will receive your final construction invoice. Once you are ready for the service to be energized, go to step 8.

8. ENERGIZATION

Before SaskPower can connect the service, you or your electrician must provide:

- Electrical permit number
- Electrician's contact information
- Confirmation that the energization sticker has been placed on the meter socket
- Confirmation that the required inspection has been completed, if applicable

For services over 400 amps, the Technical Safety Authority of Saskatchewan, or TSASK, must complete an inspection before the service can be energized. Your electrician will arrange the inspection with the local TSASK inspector.

TSASK will notify SaskPower when the required inspection is complete. Once we have all the required information and approvals, we can energize the service.

To obtain more information or to submit an application please visit **www.saskpower.com/newconnects**